

Fox Horsemanship: 24705 Miller Hill Rd, Los Gatos, 95033

Call/text: Valerie 510.396.7067 or Jordan 408.718.7006

FoxHorsemanship@gmail.com

Fox Horsemanship Lesson Policies

Liability Release Forms:

All persons that will be in direct contact with a horse on the property must fill out a liability release form. If under 18 years old this must be filled out by a parent or legal guardian. There are absolutely no exceptions to this rule.

Cancellation Policy:

Our Lesson Cancellation Policy is 24 hours. Please call, text, or send an email *at least* 24 hours before a lesson to cancel. If you do not contact us to cancel you will be expected to pay for the lesson. Continual absences, rescheduling, no shows, or no cancellation calls will result in the loss of your lesson spot. Please remember that even if you did not show up for your lesson, your instructor still did.

Weather Policy:

Lessons will be cancelled in severe weather, such as when the temperatures are greater than 95 degrees or below 40 degrees, or in times of rain (light rain ok). These classes will be re-scheduled. Cancellation for any other weather issues will be made on an individual basis at the instructor's discretion. *The Youth Horsemanship Program will take place regardless of inclement weather;* horsemanship lessons and equine education will take place around the barn.

Lesson Policy:

Riders should arrive on time and with proper attire. All riders must wear long pants (no capris, or shorts), boots with a small heel, and an SEI Approved riding helmet. A limited number of helmets and boots are available for your use. Family and friends must also wear shoes that fully enclose the foot for safety. (No sandals, flip-flops, crocs or shoes that do not fully enclose the foot.) Students are expected to attend their scheduled lessons regularly. Multiple absences may result in the loss of your place in class. We do our best to keep classes running on time. Late classes may affect the class schedule for the day. If you are more than 15 minutes late you will not be able to ride and you will be expected to pay for class.

Payment Policy:

Payments are considered late after the 5th and are subject to a late fee of \$5 per day. In order to keep the day and time spot for your lesson each week, payment is required in advance for the number of times that the lesson falls in any given month. If you are unable to make one of those lessons, it is possible to re-schedule to another day/time within that calendar month, as long as cancellation policies are followed. If you are scheduling monthly blocks of lessons, payment is due and expected on the first scheduled lesson of the month. If you are not able to make that lesson for any reason, payment is still due and should be mailed to the office or delivered to the barn and placed in the payment box. If you are paying per lesson, payment is due prior to the start of the lesson. If you should choose to pay for each lesson as you take it, your lessons will run on a week-to-week basis, meaning you will not be guaranteed that particular day and time each week and you may not schedule lessons weeks in advance. *Make up lessons are not to be used in lieu of payment!*

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Dress Code:

- All students must wear long pants (no capris) and boots with a small heel.
- Parents & guests entering the barn must wear shoes that fully enclose the foot.
- Helmets must be worn at all times. They are available from the barn.
- Students may choose to wear either half chaps and short boots or boots and britches (some available at the barn). Shirts in the summer should be properly fitted and tucked in. Hair should be pulled back and neat. Tack and boots should be clean at all times. No spaghetti straps, tank tops or revealing clothing.

General Policies:

- All lessons are purchased in advance before you ride and must be scheduled accordingly. If you choose to pay for each lesson as you take it, your lessons will run on a week-to-week basis, meaning you will not be guaranteed that particular day and time each week and you may not schedule lessons weeks in advance.
- All lessons are to be scheduled in advance otherwise.
- Payment must be made directly to your instructor before the lesson starts.
- Lessons must be cancelled 24 hours in advance or no make-up lesson will be issued. Make-up lessons are based on availability and are not guaranteed.
- Make-up lessons are available for students following cancellation policies.
- All make-up lessons must be done before your package expiration date, or within 30 days, whichever best applies.
- All packages may be extended for vacations when scheduled at beginning of package, maximum of 2 weeks.
- Helmets **must** be worn while riding and by children any time they handle a horse.
- No Smoking on Fox Equine or ranch Property.
- Please do not park in front of gates or drive on pavement in front of main house. Parking is permitted in front of the green house, next to the pasture area, or by the trees in front of the barn.
- Please pick up after yourself and your children (trash, clothes, horse tack, etc.)
- If children are not in a lesson or getting prepared, they must be supervised by parents at all times.
- School horses are to be mounted from the mounting block.
- All guests staying over 15 minutes must sign a liability form.
- Make sure you close your horse's door and latch it tight.
- Put all tack, grooming boxes, and other items away when you're finished using them.
- Pick up any manure your horse makes in the aisle.
- Practice proper ring etiquette when riding.
- Horses may have treats but no hand feeding of grain or hay.
- Do not climb fences or let children climb fences.
- No dogs or other animals on property. We have plenty thanks!

Refund Policy:

Refunds are not given for riding lessons or camps. When you purchase these you are committing to attend each session. You may exchange your credit at the discretion of Fox Horsemanship staff.